

EMMANUEL LUTHERAN CHURCH

THE CALL COMMITTEE

DESCRIPTION OF DUTIES

APPROVED BY THE CONGREGATION COUNCIL

APPROVED JANUARY 13, 2020

ESTABLISHMENT

This Committee was established by the Emmanuel Lutheran Church Constitution, Bylaws & Continuing Resolutions, paragraph C13.05

COMMITTEE RESPONSIBILITIES

This document is a more specific description of those duties outlined in paragraph C13.05 of the Emmanuel Lutheran Church Constitution, Bylaws & Continuing Resolutions.

AUTHORITY

To accomplish this task, this Committee is empowered to request from all other current or future committees of Emmanuel Lutheran Church to cooperate and support the work of the Call Committee. This Committee may also make requests to employees of Emmanuel Lutheran Church in the performance of its work. A committee with a budget to perform its work may expend the budgeted funds as it determines necessary per the monthly budgeted allocation or has been accumulated at the time expenditures are made. The Call Committee must follow the policies and procedures set for expenditures by the Congregation Council and administered by the Finance Committee.

The Call Committee is subject to the direction of the Congregation Council. This committee has no authority to make changes to its primary tasks or mission without the approval of the Congregation Council. The Congregation Council may revise, add to or withdraw any authority bestowed upon this committee at any time.

COMMITTEE MEMBERSHIP

C13.05 When a pastoral vacancy occurs, a Call Committee may be appointed by the Congregation Council, or the Council itself may act as a Call Committee. If a separate Call Committee is appointed, the term of office will terminate at the installation of the newly-called pastor.

COMMUNICATION

On a monthly basis, or as otherwise requested by the Congregation Council, the Call Committee Congregation Council representative is requested to provide an oral report of the Call Committee's work during the previous month. During this report, the Congregation Council representative may include requests for changes with the committee's work, mission, or budgetary needs. New committee members are oriented into this committee by receiving a copy of this committee description and other information specific to the work of this committee.